



Ellesmere Port Civic Hall  
**Conferencing**

# Ellesmere Port Civic Hall

Ellesmere Port Civic Hall is an impressive building situated in the heart of Ellesmere Port Town Centre and is surrounded by ample car parking, next to the Cheshire West and Chester Council Offices. The hall plays host to a wide variety of functions throughout the year and is a popular venue for:

- Concerts
- Celebration Parties
- Exhibitions
- Conferences
- Festivals
- Dinner Dances
- Touring Productions
- Amateur Productions

Built in 1955 and refurbished in 2002, the multipurpose venue has a number of rooms available for business hire and events. Ellesmere Port Civic Hall can offer you an exclusive venue and is best experienced first hand. Why not come along and have a look around our facilities and meet our dedicated team who can discuss your individual requirements with you.

## Perfectly Located

Located near the interchange of the M56 and the M53 motorways, and on the A41 road between Birkenhead and Chester, Ellesmere Port is well situated in the North West's business network.

Ellesmere Port is a large industrial town and port with key business links to the Shell oil refinery at Stanlow and the Vauxhall Motors car factory, where the Astra range of cars is produced. Ellesmere Port is also home to a number of key tourist attractions including the National Waterways Museum, the Blue Planet Aquarium and the Cheshire Oaks Designer Outlet Village.



# Business & Conferencing Facilities

## The Main Hall

The Main Hall is a highly versatile space, suitable for large events such as conferences, training events and trade fairs. Seating capacity varies from around 270 for a dinner / dance to 636 for events requiring spectator seats only. The hall has a well equipped stage and modern sound, lighting and projection systems with friendly and experienced staff on hand to offer technical support to ensure everything runs smoothly.

## The Civic Suite & Lounge Bar

The Civic Suite and Lounge Bar have a capacity for up to 120 of your guests and can be hired separately or together with the main hall. This is a flexible space and with an adjacent fully equipped commercial kitchen it is particularly suitable for functions with catering.

The Lounge Bar can also be hired on its own for smaller meetings. Both rooms are served by dedicated audio, visual and projection systems.

## Meeting Room

The Meeting Room provides comfortable accommodation for up to 12 people and is fully equipped with a bespoke audio visual system. This area is particularly suitable for board meetings or as a break out space.

## The Vauxhall Suite

A completely versatile room that can seat up to 60 people theatre style. It has it's own audio visual system and offers a more private setting as it is situated on the first floor. Perfect when used on it's own or again as a separate breakout space.

## Catering Options

The right food can be an essential ingredient to the success of any event, and here at Brio Leisure we can provide a high quality catering service to compliment any occasion.

We have a range of options available from a simple selection of tea and coffee with biscuits, to business breakfast or afternoon tea and scones, a selection of sandwiches and finger foods to even more formal sit down dinners.

With full catering and licensed bar facilities we can cater for all your requirements at competitive prices. All of our menus are adaptable to suit individual needs and special dietary requirements.



# Business & Conferencing Facilities

	The Main Hall	Civic Suite & Lounge Bar	Meeting Room	Lounge Bar	Vauxhall Suite
Level	0	0	0	0	1
Lift Access	N/A	N/A	N/A	N/A	Yes
<b>Capacities</b>					
Theatre	636	120	20	N/A	60
Class Room	N/A	30	N/A	15	20
Board Room	60	50	12	20	25
U - Shape	40	30	12	15	16
Lunch / Dinner	290	120	12	20	40
Dinner Dance	250	80	N/A	N/A	N/A
Reception	270	120	N/A	N/A	N/A
Cabaret	290	N/A	N/A	N/A	N/A
<b>Dimensions</b>					
Length (m)	21	15	5.8	12	10
Width (m)	16	12	4.8	7	9.2
Area (m <sup>2</sup> )	336	180	27.84	84	92
Height Max (m)	9.9	3.21	3.2	2.66	3.68
<b>Lighting</b>					
Fluorescent	Yes	Yes	Yes	Yes	Yes
Controls in Room	On Stage	Yes	Yes	Yes	Yes
Dimmers	Yes	No	No	No	No
Black Out	Yes	Yes	Yes	No	No
Windows	Yes	Yes	No	No	Yes
<b>Sound System</b>					
Sound System	Yes	Yes	N/A	Yes	Yes
13 Amp Sockets	Yes	Yes	Yes	Yes	Yes
3 Phase Available	Yes	No	No	No	No
<b>Access</b>					
Door Height (m)	2.23	1.63	1.63	1.64	1.64
Door Width (m)	1.43 / 5.86	2.04	2.03	1.65	2.03
<b>Conference Equipment</b>					
Projector	No	Yes	Yes	Yes	Yes
Laptop & Projector	Yes	Yes	Yes	Yes	Yes
Lectern	Yes	Yes	Yes	Yes	Yes
Flip Chart	Yes	Yes	Yes	Yes	Yes
<b>Miscellaneous</b>					
Air Conditioning	Yes	Yes	No	Yes	Yes

# Room Hire Prices

## Ellesmere Port Civic Hall

	8.00am	9.00am	10.00am	11.00am	12.00pm	1.00pm	2.00pm	3.00pm	4.00pm	5.00pm	6.00pm	7.00pm	8.00pm	9.00pm	10.00pm	11.00pm												
Main Hall	<b>Monday</b>																£25.00 per hour											
	<b>Tuesday</b>																£25.00 per hour											
	<b>Wednesday</b>																£25.00 per hour											
	<b>Thursday</b>																£25.00 per hour											
	<b>Friday</b>																£25.00 per hour				£250.00 per session							
	<b>Saturday</b>																£30.00 per hour				£350.00 per session							
	<b>Sunday</b>																£30.00 per hour				£250.00 per session							

	8.00am	9.00am	10.00am	11.00am	12.00pm	1.00pm	2.00pm	3.00pm	4.00pm	5.00pm	6.00pm	7.00pm	8.00pm	9.00pm	10.00pm	11.00pm												
Civic Suite	<b>Monday</b>																£18.00 per hour											
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	<b>Friday</b>																£18.00 per hour				£150.00 per session							
	<b>Saturday</b>																£18.00 per hour				£150.00 per session							
	<b>Sunday</b>																£18.00 per hour				£150.00 per session							

### Other Rooms

Vauxhall Suite	£18.00 per hour
Meeting Room	£8.00 per hour
Lounge Bar	£12.50 per hour
Mayoral Suite	£12.50 per hour
Balcony	£8.00 per hour

### Additional Costs

	Main Hall	Civic Suite & Vauxhall Suite	Meeting Room & Bar
Performance Package	£125.00	£60.00	N/A
Celebration Package	£100.00	£50.00	N/A
Conference Package	£150.00	£50.00	£25.00
Fairs & Exhibition Charges	£100.00	£50.00	N/A

## Weddings

Our Main Hall, Civic Suite and Vauxhall Suite are all licensed for wedding ceremonies. Please call our Events Team to arrange a viewing and to discuss the different options available.